



REDLYNCH STATE COLLEGE

PREP - YEAR 12

Year 11 & 12

Clearance Policy

Reviewed Term 3 2025 / Review Term 3 2026 / File Location: G:\Coredata\Office\Master Files\RSC - Policies

INTENT

Compliance with Education Act 2006.

SCOPE

This Policy applies to all senior students at RSC. For the purpose of this document, Clearance will denote the freedom of a senior student to apply to participate in the extra-curricular privileges offered by the college. This document does not interfere with any senior student's access to the academic programs, experiences or resources which are provided by the college as part of the Compulsory Participation (Education Act QLD 2006) phase of a Queensland senior student's educational program.

The following RSC Clearance Policy information provides clarity to students, Parents/ Carers and teachers about roles, responsibilities, processes and procedures to ensure the integrity of all Year 11 and 12 students at Redlynch State College (RSC). Information in this policy aligns with the Queensland Curriculum and Assessment Authority's QCE and QCIA policy and procedures handbook and the Australian Curriculum and Reporting Authority guidelines.

Queensland Education has two distinct components: Compulsory schooling until they turn 16, or they complete Year 10 (whichever comes first). The second phase is called Compulsory Participation and it is stated in the Education (General Provisions) Act 2006 Qld that the student must **participate full time** in their chosen Compulsory Participation option. Years 11 and 12 fall under that umbrella and as such students are required to participate full time at RSC if they choose this option. It would be negligent of the school not to enforce a full-time commitment to participating in the educational program of Year 11 and 12.

To that end the school provides many support services for students to assist them to get through this phase successfully and graduate with accreditation that enables them to move confidently into the next phase of their lives. As a last resort the school may enforce a Cancellation of Enrolment if a student has been identified as failing to meet the requirements of Compulsory Participation and after the provision of support through a meeting of all stakeholders continues to fail to demonstrate full participation in their course of study at RSC.

A Clearance policy will create a culture of participation and attendance ensuring that all students at RSC are monitored and reminded of their commitment to full participation in their Compulsory Participation phase of schooling. By setting clear expectations aligned to the principles of full-time participation in a course of learning and consistently monitoring and reminding students of their compliance with the expectations, all RSC students will be held to the same standards under fair and equitable conditions; while allowing RSC to effectively provide a safe and pleasant environment for all students and providing all students the opportunity to achieve success in their desired pathways. RSC has a strong commitment to providing pathways that lead to positive outcomes for all of our students. Developing and maintaining a strong culture within our senior school will enhance every aspect of RSC and project a strong reputation within the community, ultimately benefitting all RSC students in the long term.

RSC proudly promotes a Positive Behaviour for Learning (PBL) framework within the entire college and this will ensure that this policy is never used as a system of punishment but rather a policy which highlights all of the positive reasons for students to maintain the school expectations. This will be done by providing rich extra-curricular experiences for our senior students to enhance their social and cultural experiences that will be just rewards for their upkeep of our expectations and will enhance the culture and outcomes of RSC in the long term.

The keys to building a culture of success at RSC are:

- Clear expectations of attendance, student behaviour and academic commitment
- Consistent recognition of the students meeting these expectations
- Providing rewarding, positive experiences that enhance students' school life with rich social experiences.

PROVISION

- Outline the expectation for all senior students to meet the minimum requirements of a senior student at Redlynch State College to enable them to complete their Compulsory Participation phase of schooling effectively.
- Outline the requirement for all students to meet the expectations of RSC, as listed in this policy, and to correct their behaviour when identified to provide their greatest opportunity of succeeding in the Compulsory Participation phase of their schooling.
- Provide a transparent and consistent system of monitoring and recording senior student adherence to the RSC Senior Expectations.
- Communicate student's status regarding Clearance, discreetly and timely allowing them an opportunity to rectify their status and enable access to the extra-curricular privileges again.
- Restrict senior student access to the extra-curricular privileges provided by Redlynch State College
- Provide opportunities for students to rectify their Clearance status through meeting the RSC Senior Expectations and earn Clearance back.
- Support Redlynch State College to create safe and supportive learning environments that prioritise student engagement and wellbeing.
- Endorse the success and safety of senior students by encouraging students to meet the requirements that will promote effective habits for school and their future.

PURPOSE

RSC is committed to an educational philosophy that promotes equity and excellence for all students to achieve personal excellence by developing their talents and abilities in a safe environment with opportunities to extend their growth. This policy is designed to develop a senior school culture at RSC that promotes consistent attendance, completion of schoolwork and a safe environment for all students to learn in.

RSC Year 11-12 Clearance policy:

- Informs students, parents and teachers of the key expectations required to be met to achieve full time participation at RSC for years 11-12
- Ensures consistency of practice in the expectation of standards and the consideration of senior students accessing privileges at RSC.

RESPONSIBILITIES

Student Responsibilities

- Comply with school rules and regulations.
- Respect staff, students and property.
- Commitment to Learning at RSC through attendance, punctuality and completion of learning and assessment.

Parent Responsibilities

- Support and reinforce school policies with their children.
- Engage positively with school staff and activities.
- Provide necessary consents and reasons for absence as required.

Staff Responsibilities

- Maintain valid clearances as per departmental requirements.
- Uphold professional conduct and act as positive role models.
- Provide students' opportunity to maintain and earn their Clearance back.

School Responsibilities

- Facilitate the clearance process for all stakeholders.
- Ensure compliance with Queensland Education guidelines.
- Provide students clear communication about maintaining and earning back Clearance.

APPLICATION

RSC Senior Expectations	Minimum measure of expectation	Consequence	Reparation – Only allowed once per term
Attendance	95% Clearance set at 80%	Lose Clearance	Achieve 100% over next ten days and maintain 95% attendance from that point
Lateness	Less than 10 per term	Lose Clearance	Achieve 100% over next ten days and maintain 95% attendance from that point
Truancy	0 per term	Lose Clearance	Complete the lunchtime detention and no repeat truancy
Non-Submission	0 per term	Lose Clearance	Complete the after-school detention and no repeat non submissions
Outstanding Lunch Time Detentions	0 per term	Lose Clearance	Complete the outstanding lunch detentions
Outstanding After School Detentions	0 per term	Lose Clearance	Complete the outstanding after-school detentions
Uniform breaches	Less than 10 per term	Lose Clearance	Achieve 100% over next ten days and maintain 100% uniform compliance from that point

Students begin with full Clearance. Students have a reparation process available to them if they fail to maintain Clearance. Students have the opportunity to monitor their personal Clearance on a weekly basis, allowing them at least two weeks to achieve reparation and earn a probationary Clearance for their extra-curricular event. They only have one opportunity per term to earn back their Clearance.

Students with Clearance are able to access the extra-curricular privileges offered by RSC such as, but not limited to:

- The Senior Formal
- Graduation week extra activities – Graduation music video, Fitzroy Island trip and Colour Run
- The Year 11 Camp
- Senior Socials
- Senior Captaincies
- Senior Committees – Formal and Senior shirt
- TCN and Peninsula trials
- Mentoring
- Flex Off Form A and B
- RSC Cultural Activities
- CISSA and RACE trials
- Non-Curriculum excursions and Gala sports days
- Fast Lane at Tuckshop
- Sports halls and Performing Arts music room

Students who have failed to maintain Clearance are not eligible to attend any of these events, until they have made reparation and earned their Clearance back. Any appeals to this system will be negotiated by the RSC Secondary Leadership team.

This policy is to remain in force until otherwise determined by the Executive Principal.

Responsible for Review: **Adrian Hooper – Head of Campus Secondary**